



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 26th November, 2014**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, City Hall**

Members: **Councillors:**

Jean Paul Floru (Chairman)
Lindsey Hall (Vice-Chairman)
David Boothroyd
Judith Warner

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.00pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Legal & Democratic Services in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 17th September 2014

(Pages 1 - 4)

4. WORK PROGRAMME 2014-2015

Report of the Head of Legal and Democratic Services

(Pages 5 - 16)

5. KPMG ANNUAL AUDIT LETTER 2013/14

Report of the City Treasurer

(Pages 17 - 30)

6. CORPORATE COMPLAINTS 2013/2014

Report of the City Treasurer

(Pages 31 - 70)

7. QUARTER 2 FINANCE & PERFORMANCE BUSINESS PLAN MONITORING REPORT

Report of the City Treasurer and Director of Communications and Strategy.

(Pages 71 - 108)

8. INTERNAL AUDIT AND COUNTER FRAUD MONITORING REPORT

Report of the City Treasurer

(Pages 109 - 122)

Peter Large
Head of Legal & Democratic Services
18 November 2014